

IHM(GH)/Admn-3/18/

dt. 17/01/2018

NOTICE

Indian Railway Catering & Tourism Corporation Ltd (IRCTC), a Central PSU under Ministry of Railway, a Govt. of India Enterprise, going to conduct a walk-in-Interview for engagement of catering Assistant (Hospitality) on contract basis for a period of two years and expandable based on requirement and satisfactory performance. Interested candidates can appear for the interview with prescribed application form. This is valid only for pass out students.

Venue :-IHM Guwahati

Date:-12.02.2019&13.02.2019

Time :- 9.00 AM



PRINCIPAL

Copy to : i) E-Notice board
ii) Notice Board



PRINCIPAL

Notice for Walk-in-Interview for the post of Catering Assistant (Hospitality)

No.

Date: /01/2019

Eligible and Qualified candidates are invited to appear for a walk-in-interview for the post of Catering Assistant (Hospitality) on Contract basis for a period of 2 years and extendable based on requirement and satisfactory performance.

Name and Number of Post	Mode of Engagement	Consolidated Remuneration	Essential Qualification & Experience	Upper age limit as on 01.01.2019	Place of Posting
Catering Assistant (Hospitality) 50 posts Reservation as per Govt. of India policy ie. SC-15%, ST-7.5%, OBC-27%, Differently able-4% & Ex.SM-10%	Walk in Interview	Rs.25000/- P.M. with condition of minimum 22 days working in trains. Daily Allowance rates for per day while full day in train= Rs.250/- Lodging Charges at outstation stay will be Rs.260/-, if night is involved.	Full Time B. Sc. in Hospitality & Hotel Administration from Institution recognised by NCHMCT/Government of India/AICTE/ UGC. Experience: Minimum 2 years in F&B Industry (production/ service) of units having FSSAI certification. Teaching experience and training period (Induction) will not be counted as experience.*	30 years for UR. Age relaxation to SC/ST-candidates is of 5 yrs., OBC candidates -3 yrs., Ex-Service Man -Up to the extent of service rendered in defence plus 3 years , Differently able -10 yrs.(differently able & SC/ST-15yrs./ OBC-13yrs.)	Initially selected candidate may be posted in (North East States, West Bengal, Bihar & Jharkhand. State jurisdiction is to be defined by Zone concerned.) States. However candidate may be transferred/ posted anywhere in India at the discretion of IRCTC.

*Preference will be given to the candidates who have already served for IRCTC in catering department.

Medical fitness: Engagement of selected candidates shall be subject to medical fitness test as prescribed by IRCTC.

Selection Process:

Candidates are requested to fill in the Application Form (attached with this advertisement) complete in all respects. The complete Application Form has to be submitted at the Venue of the Interview for verification along with original & one set of attested copies of required documents and three recent passport size photographs.

Interview will be conducted & based on the credentials and performance in the personal interview the candidates will be selected and the offer of engagement shall be issued to the suitable candidates in the order of merit and based on the number of vacancies and will be subject to verification of antecedents. 20 candidates will be placed on reserved list for unforeseen reason.

General Information:

1. This engagement will not entitle any candidate to claim for regular/ permanent employment in IRCTC.
2. If performance during contract period not been found satisfactory the contract may be terminated with 15 days notice.
3. The engagement is for a specific work/purpose based on requirement and if the same will have been reduced then the contract may be terminated before 2 years/contract period, in such cases one month remuneration i.e. Rs.25000/- will be paid in lieu of notice period.
4. Only Indian Nationals are eligible to apply.
5. Those working in Govt./ PSUs may apply through proper channel/ submit NOC at the time of Interview or should submit proper relieving letter from present employer in the event of selection in IRCTC.
6. IRCTC reserves the right to cancel/ amend the advertisement and/or the selection process there under.
7. **The number of vacancies to be filled may increase or decrease depending on the requirement of IRCTC at the time of engagement.**
8. Candidates should ensure that they full fill the eligibility criteria prescribed for the post they have applied in case it found at any stage of selection process or even after engagement that the candidate has furnished false or incorrect information or suppressed any relevant information/ material facts or does not full fill the criteria, his / her candidature / services are liable for rejection/ termination without notice.
9. The selected candidate/s should join within the prescribed time limit.
10. The selected candidate/s should execute service bond for Rs. 30000/- towards training etc. The same will be refunded (without interest) at the time contract expiry /termination. If candidate leave IRCTC before completion of contract period the bond amount will be forfeited.
11. No TA/DA will be paid to the candidates for attending the walk in interview.
12. In case of extension of interview, candidates have to arrange their own stay and food.
13. Requires good communication skills both verbal and written (English & Hindi). Possessing knowledge of local languages is added advantage.
14. Knowledge of computer (MS Office), preparation reports etc
15. Ability to solve problems and make rational decisions.
16. Any corrigendum/clarifications on this advertisement, if necessary, shall be uploaded on IRCTC website and no separate press coverage is envisaged for this.
17. Candidate can appear at any one convenient place only. Attending to more than one place will be liable to disqualify.

Place & Date of walk-in-Interview:

- (1) IHM,
- (2) IHM,
- (3) IHM,

Full address

-date



**PROFORMA FOR SUBMISSION OF APPLICATION FOR ENGAGEMENT AS
CATERING ASSISTANT (Hospitality) ON CONTRACT BASIS**

1	Name of the Applicant			
2	Father/Spouse Name			
3	Category (SC/ST/OBC/Diff. able/Ex.SM) (Enclose attested copy of latest Certificate issued from competent authority in support of claim)			
4	Present Address			
	Landline/Mobile No.			
	Email ID			
5	Permanent Address			
6	Date of Birth & Age (as on 01.01.19)			
7	Gender			
8	Marital Status			
9	Aadhar number			
10	Professional/Technical/Educational Qualification: (Enclose attested copies)			
S.No	Name of the Graduate/PG degree(s) Passed	Duration & (Full time/Part time/distance), Year of Passing	% marks	Institution/ University
1	10 th			
2	12 th			
3	Degree			
4	PG degree			
11	Particulars of Post Qualification Experience:			
S No	Organisation	Post Held & Scale/ pay drawn	Period : From-To	Job description/Responsibility areas
12	Languages Known	Speak		
		Write		
13	Document to be attached i) Proof of educational Qualification ii) Proof of experience iii) Proof of Date of Birth iv) Proof of Category (SC/ST/OBC etc) v) Others (pl. Specify)			

The above information is true to the best of my knowledge and belief. My candidature will be rejected, if any information given above is found to be incorrect/ incomplete or false.

Date:

(Signature)