



RAILWAY RECRUITMENT CELL, NORTH CENTRAL RAILWAY

Balmiki Chauraha, Nawab Yusuf Road, Allahabad



NOTIFICATION

www.railwayrecruitment.co.in

RECRUITMENT AGAINST SCOUTS & GUIDES QUOTA (Open Advertisement)

Employment Notice No. S&GQ 2014-15 Dated: 21.07.2014

Date of issue: 21.07.2014

Closing date: 25.08.2014 up to 17.30 hrs.

For residents of Andaman & Nicobar, Lakshadweep Islands last date will be 09.09.2014 up to 17.30 hrs.

1.0 Applications are invited from Scouts & Guides persons having minimum educational and Scouts & Guides Qualification as given in Para 2 & 3 below, on the prescribed format for recruitment in GP ₹ 1900/2000 & 1800 against Scouts & Guides Quota 2014-15 on North Central Railway for the quota/vacancies indicated below:

Unit	Catg.No.	Pay Band-I	Grade Pay Rs.	No.of vacancies
NCR Hqrs.	1	Rs.	1900/2000	02
ALD Divn.	2	5200-	1800	02
JHS Divn.	3	20200	1800	02
AGC Divn.	4		1800	02
Total				08

2.0 **Educational Qualification:-** The candidate should have minimum qualification of matriculation or equivalent examination passed with 50% aggregate or higher qualification from any recognized Board/University. The condition of 50% marks is not applicable for those with higher qualification.

3.0 Minimum Scouts & Guides Qualification:

The candidate should possess the following certificates in support of his/her Scouts & Guides qualification:-

(A) President's Scout/Guide/Ranger/Rover; OR Himalayan Wood Badge Holder OR a pre HWB trained Scout Leader/Advanced Trained Guide/Leader/Captain.

(B) Should have been an active member of a Scouts & Guides organization for at least 3 years in the recent past and should continue to be active. Candidates must attach continuity certificate issued, after the date of issue of this notification, by District Commissioner/Scout & Guide.

(C) Should have attended at least one event at National level and one or two events at State level OR should have a good record of participation in Scouts/Guides activities at Unit/District level.

4.0 Age:

1. Candidates applying for Grade Pay ₹ 1900/2000 i.e. Catg. No. 1 should be aged between 18 to 30 as on 01.01.2015.

2. Candidates applying for Grade Pay ₹ 1800 i.e. Catg. No. 2 to 4 should be aged between 18 to 33 as on 01.01.2015.

a. **Relaxation of Age:** The upper age limit is relaxable as under subject to submission of requisite certificate.

Category	Relaxation of Age
SC/ST	05 Years
OBC	03 Years
Physically Handicapped	10 Years provided the post is identified as suitable for PWDs
Serving employees	a) For the serving Railway staff and casual labours/substitutes, the relaxation in upper age limits will be upto 40 years for Unreserved candidates, 45 years for SC/ST candidates and 43 years for OBC candidates, provided that they have put in a minimum of 3 years service. b) For those working in Quasi-Administrative offices of the Railway organization such as Railway Canteens, Co-operative Societies and Institutes, the relaxation in upper age limits will be up to the length of service rendered subject to maximum 5 years.
Widows/Divorced judicially separated women	Widows/Divorced women and women judicially separated from her husband but not remarried shall be relaxed up to the age of 35 years for Unreserved, 38 years for OBC and 40 years for SC/ST candidates. (Order issued from judiciary/Court regarding Divorce/judicial separation is required)
J&K - persons	J&K - persons who had ordinarily domiciled in the state of Jammu & Kashmir during the period from 1st January 1980 to 31st December 1989 upto 5 years.

7.3 For posts where there is initial training prescribed, he has to qualify the training before posting.

7.4 Selected candidates, if posted as Clerk Cum Typist, have to acquire typing skill within a period of 2 years at the speed of 30 words per minute in English or 25 words per minute in Hindi on Typewriter and if typewriting skills are tested on Personal Computers (PCs), then 40 words per minute in English or 35 words per minute in Hindi. If they will not acquire the requisite typing skill within two years, they will be reverted to the post in Grade Pay ₹ 1800 on one month's notice.

7.5 A caste certificate on the prescribed format for recruitment in Central Government services, issued by the competent authority in the case of SC/ST, should be furnished for the purpose of taking relaxation as admissible.

7.6 Selected candidates will be utilized by the administration for arranging activities/events etc. whenever need arises and they will also continue to perform the duties of the posts on which they shall be posted.

7.7 The selected candidates can be posted anywhere & on any posts as per administrative requirements.

8.0 **Serving candidates:** Serving Railway staff and those working in Quasi-Administrative offices of the Railway organization such as Railway Canteens, Co-operative Societies and Institutes should send the application along with No Objection Certificate (NOC) well in advance so that it will be received in time i.e. before the closing date. No advance copy of the application will be entertained.

9.0 **Examination fee:** The candidates have to send a crossed Indian Postal Order (IPO) only for ₹ 100/- as per details given in Para 13 below. The candidates should write their Name and Address on the IPO. IPOs obtained earlier to the date of issue of the employment notice will not be accepted. Cheques/drafts will not be accepted and application with IPO issued before issuance of this notification will be cancelled.

NOTE: All women SC/ST/Minorities (Muslims/Christians/Sikhs/Buddhists/Zorastrians (Parsi)) and economically backward classes candidates are exempted from payment of examination fees. Economically backward class candidates whose family income is less than ₹ 50,000 per annum are exempted from examination fees. (They have to produce income certificate on letter head in prescribed format as shown in Annexure 'E')

10.0 **How to apply:** Application shall be submitted on A-4 size quality white paper and should be in conformity with the format given in this notice. Candidates are advised to ensure that the application is legible, written in their own handwriting (English/Hindi) only one side of the paper, dated and signed. Use only international numerals (1, 2, 3, etc.). The candidate must put his/her normal (English/Hindi) signature in running script on the application form at specified place. Unsmudged & clear thumb impression must be given on prescribed place.

11.0 **Photograph:-** One recent passport size photograph in Scout/Guide uniform with clear front view of the candidate in normal attire without sunglasses/wigs (not older than one month of the date of notification) should be pasted on the application in the space provided and signed by the candidate on the top of the photograph. Two identical extra copies of the photograph to be firmly stitched to the application form with top initial & indicating candidate's name on the reverse of each photograph.

12.0 **Enclosures:** The following enclosures should be firmly attached along with the completed application form. (If the certificates are in a language other than English/Hindi, attested translation in English/Hindi should also be enclosed)

(a) Crossed IPO amounting ₹ 100/- should be firmly tied/annexed on the top of the application form mentioning their numbers, date of issue etc. in the appropriate column in the application form Annexure 'A'.

(b) Self attested copies of the certificates in support of Age, Caste, Educational and mark-sheets, Scouts & Guides

For candidates belonging to Andaman, Nicobar & Lakshadweep Islands closing date would be 09.09.2014, time upto 17.30 hrs. Such candidates should enclose a domicile certificate of Andaman, Nicobar & Lakshadweep Islands from and appropriate authority of the Andaman, Nicobar Administration or a certificate from a school or college last attended in Andaman, Nicobar & Lakshadweep certifying that the candidate has passed his/her examination from the school/college situated in Andaman, Nicobar & Lakshadweep. The envelope containing the application should be super-scripted as "Application against Scouts & Guides quota 2014-15 for Category No. ____"

14.0 **Invalid applications:** Application of the candidates having any of the following discrepancies or irregularities will be summarily rejected:

a) Application which is incomplete or unsigned or not forwarded by Dist. Commissioner/S&G or not in prescribed format as given in this employment notice.

b) Application without requisite documents.

c) Application which are not in English/Hindi language.

d) Application without copies of certificates in proof of Age, Educational qualification, Community (where applicable) and Scouts & Guides achievement/certificates etc.

e) Candidates must attach continuity certificate issued, after the date of issue of this notification, by District Commissioner/scout & Guide. Date should be mentioned in the continuity certificate.

f) Application without support of attested translated copies of certificates which are in a language other than English/Hindi.

g) Application without examination fee in the form of Indian Postal Order (except the candidates who are exempted from payment of examination fees).

h) Application without Scouts & Guides Uniform photograph affixing on prescribed place.

i) Application received after closing date will not be entertained.

j) Self attested copy of community certificate issued by competent authority on prescribed format in case of SC/ST/OBC candidates (as given in Annexure 'B' & 'C'). Self declaration from OBC candidates regarding non-creamy layer status in the proforma as given in Annexure 'D'.

k) The applications having deficiency, defect and irregularities, without examination fee ₹ 100/- (Which is non-refundable in any case) and incomplete information etc.

l) Application received in particular office for other than respective categories will summarily be rejected.

m) Candidate submitting more than one application at a particular address will be rejected.

15.0 The decision of the Railway Administration in all matters relating to eligibility, acceptance or rejection of the application, issue of free passes, penalty for false information, mode of selection, conduct of examination will be final and binding on the candidates and no enquiry or correspondence will be entertained by the Railway Administration in this connection. Railway administration reserves the right to cancel the candidature of the candidate at any stage of recruitment process and even after the selection/appointment of the candidate, if he does not fulfil the conditions specified in the notification.

16.0 The Railway Administration reserves the right to rectify inadvertent error, omission, if any.

17.0 **Legal matters:** Any legal matter arising out of this employment notice shall fall within the legal jurisdiction of North Central Railway only.

18.0 List of Rejected applications will be published on North Central Railway website www.ncr.indianrailways.gov.in by the respective offices i.e. HQ & Divisions. No intimation of rejection would be communicated to the candidate individually.

19.0 The Railway Administration will not be responsible for any postal delay or wrong delivery.

20.0 Canvassing in any form will disqualify the candidate.

21.0 For any further information, please refer to the website www.ncr.indianrailways.gov.in

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14. Two Identification Marks:-

i.
 ii.

15. In case of serving employee:-

(Attach "No objection Certificate" from the Employer)

a) Name of the organization where employed.....

b) Employed From to

c) Designation.....

d) Address of the employer.....

16. Date of joining the Scouts & Guides organization

17. Write name of the Group in which you are member for last 03 years.....

18. Scouts & Guides qualifications: (Please tick in the column and attach self attested copies of the respective certificates)

SN	Certificate/Qualification	Yes	No
1.	A President's Scout/Guide/Ranger/Rover OR A Pre-HWB trained Scout Leader/advanced Trained Guide/Leader/Captain		
2.	Should have been active member of a Scouts Organization for at least 3 years in the recent past and should continue to be active.		
3.	Should have attended at least one event at national and one or two events at State level		
4.	Should have a good record of participation in S&G activities at Unit/District level		

19. Event Attended : Certificate of participation in above events should be attached.

S	Status of the Event	Name of the Event	Place	Date From To
N				
1.	International Event			
2.	National Event /National Jamboree			
3.	Jamboree in Indian Railways/event.			
4.	Event/Rallies attended at State Level			
5.	Specialized Scouts/Guide courses (Pioneering/mapping/Standard judging course/vocational craft course)			
6.	Rallies/completion/services etc. at District/Unit Level.			

20. Other Qualification/Extra curricular activities.....
(Attach self attested copies)

21. Details of Indian Postal Order.

IPO No	Date of Issue	Name of issuing Post office	Amount

22. Declaration in your own hand writing: I hereby declare that all the statements made in this application are true and correct to the best of my knowledge and belief. I understand that in the event of particulars or information given herein being found false or incorrect, my candidature for the recruitment on Scouts & Guides quota is liable to be rejected or cancelled. In the event of my misstatement/discrepancy in the particulars being detected, after my appointment, my services shall be terminated without any notice to me.

Left Thumb Impression

Place.....

Date.....

Applicant's signature in full

Hindi

English

23. The particulars given by the candidate in item No. to are examined and found correct. His/her application is hereby forwarded for considering for the Gr. 'C' post against Scouts/Guides Quota for the year 2014-15.

Date..... Countersigned by Signature of District Secretary

Place..... Name:.....

District Commissioner

Office Seal of DC & Official Address

Annexure 'B'

FORM OF CASTE CERTIFICATE FOR SC/ST CANDIDATES

1. Form of Certificate to be produced by a candidate belonging to Scheduled Caste or Scheduled Tribe in support of Claim.

This is to certify that Shri/smt/Kum* Son/Daughter* of of village/town* District/Division* of state/Union Territory* belongs to the caste/Tribe* which is recognized as Scheduled Caste/Schedule Tribe* under.

The Constitution (Scheduled Caste/Scheduled Tribes) order, 1950 The Constitution (Scheduled Caste/Tribe) (Union Territories) order, 1951 (as amended by the Schedule Caste and Scheduled Tribes Lists Modification) Order 1956 the Bombay Reorganisation Act 1960, the Punjab Reorganisation Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas Reorganisation Act 1971 and the Scheduled Tribes Order (Amendment Act, 1976).

The Constitution (Jammu & Kashmir) Scheduled Caste order, 1956 The Constitution (Jammu & Kashmir) Scheduled Tribes order, 1956 The Constitution (Andaman and Nicobar Islands) Scheduled Tribes order, 1962

The Constitution (Dadra and Nagar Haveli) Scheduled Caste order, 1962 The Constitution (Dadra and Nagar Haveli) Scheduled Tribes order, 1962 The Constitution (Pondicherry) Scheduled Caste order, 1964 The Constitution Scheduled Tribes (Uttar Pradesh) order, 1967 The Constitution (Goa, Daman and Diu) Scheduled Caste order, 1968 The Constitution (Goa, Daman and Diu) Scheduled Tribes order, 1968 The Constitution (Nagaland) Scheduled Tribes order, 1970 The Constitution (Sikkim) Scheduled Caste order, 1978 The Constitution (Sikkim) Scheduled Tribes order, 1978

2. Application in the case of Scheduled Caste/Scheduled Tribe Persons who have migrated from one State/Union Territory

This certificate is issued on the basis of Scheduled Caste/Scheduled Tribe certificate issued to Shri/Smt/Kum* father/Mother of Shri/Smt/Kum* In District/Division* of State/Union Territory* who belongs to the caste/Tribe* which is recognized as a Scheduled Caste/Scheduled Tribe* in State/Union Territory* issued by the (name of prescribed authority) vide their No. dated

3. Shri/Smt/Kum* and of his/her* family ordinarily reside(s) in village/town* of District/Division* of State/Union Territory of place State/Union Territory Signature Date Designation (with seal of office)

(*) Please delete the words which are not applicable

Please quote specific presidential offer (*). Delete the Paragraph which is not applicable.

Note: The term "Ordinary resides" used will have the same meaning as in Section 30 of the Representation of the Peoples Act, 1950.

Annexure 'C'

Form of Certificate to be produced by Other Backward Classes applying for appointment to post under Government of India.

This is to certify that Shri/Smt/Kum* Son/Daughter* of of village District/Division* in State belongs to the community which is recognized as a backward class under:

1) Resolution No. 1201/68/93-BCC(C) dated 10th September 1993, published in the Gazette of India-Extraordinary-part 1 Section 1, No. 186 dated 13th September 1993.

2) Resolution No. 12011/9/94-BCC dated 19th October 1994, published in the Gazette of India- Extraordinary-part 1 Section 1, No. 163 dated 20th Oct. 1994.

3) Resolution No. 12011/7/95-BCC dated 24th May 1995, published in the Gazette of India- Extraordinary-part 1 Section 1, No. 88 dated 25th May 1995.

4) Resolution No. 12011/44/96-BCC dated 6th December 1996, published in the Gazette of India- Extraordinary-part 1 Section 1, No. 210 dated 11th December 1996.

5) Resolution No. 12011/68/93-BCC published in the Gazette of India- Extraordinary No. 129 dated 8th July 1997.

6) Resolution No. 12011/12/96-BCC published in the Gazette of India- Extraordinary No. 164 dated 1st September 1997.

7) Resolution No. 12011/99/94-BCC published in the Gazette of India- Extraordinary No. 236 dated 11th December 1997.

8) Resolution No. 12011/13/97-BCC published in the Gazette of

India- Extraordinary No. 239 dated 3rd December 1997.9) Resolution No. 12011/12/96-BCC published in the Gazette of India- Extraordinary No. 166 dated 3rd August 1998.

10) Resolution No. 12011/68/93-BCC published in the Gazette of India- Extraordinary No. 171 dated 6th August 1998.

11) Resolution No. 12011/68/98-BCC published in the Gazette of India- Extraordinary No. 241 dated 27th October 1999.

12) Resolution No. 12011/88/98-BCC published in the Gazette of India- Extraordinary No. 270 dated 6th December 1999.

13) Resolution No. 12011/36/99-BCC published in the Gazette of India- Extraordinary No. 71 dated 4th April 2000.

Shri/Smt/Kum* and/or his/her* family ordinarily reside(s) in District/Division* of State. This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in column 3 of the Schedule to the Government of India, Department of Personnel & Training OM No. 36012/22/93-Estt (SCT) dated 08.09.1993.

Date: District Magistrate/ Seal Dy. Commissioner etc.

Note: The term "Ordinary resides" used will have the same meaning as in Section 30 of the Representation of the Peoples Act, 1950.

Annexure 'D'

DECLARATION BY APPLICANTS BELONGING TO OBC

I, Son/Daughter of Shri Resident of of Village/Town/City District

..... State, hereby declare that I belong to the Community which is recognized as a Backward class by the Govt. of India for the purpose reservation in services as per orders contained in Deptt. of Personnel and Training Office Memorandum No. 36012/22/93 Estt. (SCT) dated 08.09.1993. It is also declared that I do not belong to persons/section (creamy Layer) mentioned in column 3 of the Schedule to the above referred Office Memorandum dated 08.09.1993.

Signature:

Name of the Candidate:

Date: Father's Name:

Place: Address:

Annexure 'E'

FORMAT OF INCOME CERTIFICATE TO BE ISSUED ON LETTER HEAD AS PER PARA 3 OF THE LETTER NO. E (RRB)/ 2009/25/21 dated 28.10.2009

Income certificate for waiver of examination fees for examinations for Economically Backward Classes

1. Name of candidate	:	
2. Father's name	:	
3. Age	:	
4. Residential Address	:	
5. Annual Family Income	:	
(in words & figures)	:	
6. Date of issue	:	
7. Signature	:	

(Name of issuing authority)

8. Stamp of issuing authority :

NB: Economically backward class will mean the candidates whose family income is less than ₹ 50,000 per annum. The following authorities are authorized to issued income certificate for the purpose of identifying economically backward class: (i) District Magistrate or any other Revenue Officer upto the level of Tahsildar (ii) Sitting Member or Parliament of Lok Sabha for Persons of their own constituency (iii) BPL card or any other certificate issued by Central Government under a recognized poverty alleviation programme or Izzat MST issued by Railways. (iv) Union Minister may also recommend to Chairman/RRBs for any persons from anywhere in the country. (iv) Sitting Member of Parliament of Rajya Sabha for persons of the district in which these MPs normally reside.

Annexure 'F'

Declaration for Minority Community Candidates

It is declared that I, Religion which is Minority Community. Therefore, I seek exemption from the payment of Examination Fee. I shall submit the "Minority Community Declaration" affidavit on non-judicial stamp paper at the time of verification of the documents, in case I am found suitable.

Signature :

Name :

Date :

Place :